Concurrent ENROLLMENT Tool Kit

Week 4: Communicating With Your Professor

Topic Focus

What are the benefits of communicating with your professor?

When students communicate with their professor, it helps them feel more comfortable and connected to the course. Professors are there to help clear up any confusion on assignments or topics. When students communicate with their professor, it shows their commitment to the course. This skill can help them once they are in the workforce or looking for a job.

Discussion Starters

Consider starting the discussion by asking:

- Have you personally communicated with your professor yet?
  - If so, was it via email or in person?
  - What did you notice when communicating with them?
- Were you or are you intimidated by the idea of communicating directly with your professor?

Discussion Questions

To guide this week's discussion, consider asking some of the following questions:

- How is your course going?
- Do you have any questions about the course?
- What are some reasons for emailing your professor?
- Is there anything you are still unclear about in your course?
- Who is someone who could assist you if you need help communicating with your professor?

Student Name:

Course:

Notes

Next Steps

To prepare for next week, ask students to:

- Reach out to their professor and introduce themself.
- Bring their device for the next meeting.