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| A red and black rectangle with white text  Description automatically generated |  |
| Add | Add words or sentences to make the meaning clear. |
| Remove | Remove any unnecessary words or sentences. |
| Move | Move a word, phrase, or sentence to make meaning clear. |
| Substitute | Substitute or trade words or sentences to improve meaning or quality. |



*The English College and Career Readiness Standards: Knowledge of Language is comprised of 18 standards. We have focused on 5. For the complete list of standards associated with Usage Conventions, please refer to the C&C Readiness Standards.*