

FIRSTNAME LASTNAME

123 Sesame St OKC, OK, 73008 | 405-123-4567 | firstandlast@aol.com

PROFILE

I am a qualified and professional pet and house sitter with three years of experience caring for pets and one year of retail experience.

EXPERIENCE

Savvy Pet Sitters | OKC | 2020-Present

Pet Sitter

- Build relationships with over 100 pet families per year to ensure continuity of care while owners are at work or out of town.
- Keep pets clean, healthy, and well-fed.
- Maintain a healthy home environment for pets of many kinds, including cats, dogs, fish, reptiles, birds, and rodents.
- Report to families on their pet's well-being while they are away.

Hardware Surplus | OKC | 2019-2020

Cashier

- Process purchases for an average of 120 customers per shift.
- Familiarize myself with our products to address customer needs and answer questions.
- Used standard sales and promotion protocols.
- Answered the phone.
- Stocked counter.

EDUCATION

North Central High School

Class of 2023

3.5 GPA

Central Junior College

Concurrent Enrollment

3.0 GPA

SKILLS

- Customer Service
- Communication
- Organization
- Pet care
- Sales

References Available Upon Request

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PROFILE

I'm passionate about caring for animals.

EXPERIENCE

Savvy Pet Sitters | OKC, OK

2020-Present

Pet Sitter

- Visit pets while owners are at work or out of town.
- Walk and play with dogs.
- Ensure pets are fed and watered.

Hardware Surplus | OKC, OK

2019-2020

Cashier

- Handled cash and cards.
- Answered the phone.
- Stocked counter.

EDUCATION

North Central High School

Class of 2023

3.5 GPA

SKILLS

- Problem-solving
- Communication
- Teamwork

References Available Upon Request

Job Title: Pet Store Retail Associate

Job Summary:

Working at our store is not a job. It's a community of those who work together for the love of pets. As a Retail Associate, you aren't just selling products. You're helping pet parents find the very best solutions for their pets. With your passion for pets and our education, you'll become a trusted partner to the families at every stage of their pets' lives. With so many opportunities under one roof, you'll be sure to find a career path that inspires you.

Duties/Responsibilities:

- **Customer Service:** You'll be an essential part of creating sincere connections with pet parents. You'll welcome them (and their pets!) to the store, facilitate an easy checkout process as a cashier, and ensure that they found everything they needed.
- **Pet Care:** You'll ensure the safety of all living pets in our stores—including fish, reptiles, birds, and small animals. You'll be their family until they get a family of their own; you'll help to keep them healthy, clean, and well fed! You'll also engage with pet parents to provide them with the best solutions specifically for their pets.
- **Merchandising & Inventory:** You'll play an integral role in helping our pet parents find exactly what they need, right when they need it. You'll execute on merchandising, stocking, and pricing strategies.
- Demonstrates a high level of interest in the welfare, health, and proper handling of all animals
- Performs related duties in support of the store attaining its assigned sales goal
- Ensures the health and well-being of live animals by providing the correct care in accordance with the established standards, policies, and procedures, including the completion of the hourly animal health check and wellness cards
- Provides prompt and courteous service to all PetSupply guests by determining their needs and sharing product knowledge to suggest the appropriate merchandise, and by effectively employing suggestive selling techniques to increase individual sales