

SCHEDULING A CAMPUS VISIT

Leader(s): _____

School: _____

NEED	NOTES	ACTION
Step 1: Determine the PSI Name: Type (Career Tech, 2-Year, 4-Year): Location: Group Tour Cap Number: Contact Information:		
Step 2: Date and Time Date: Arrival Time: Departure Time:		
Step 3: Logistics Number of Students: Number of Chaperones: Number of Buses: Accommodations:		
Step 4: Lunch Needs Cafeteria at PSI: Box Lunches: Outside Fast Food: Student Brought:		
Step 5: Other PSI information How to Schedule a Tour: Admissions Presentation Option: PSI Student Count Cap: Virtual Option: Itinerary Information: Special Dates from PSI:		



NOTES

