MENTORING PLANNING DOCUMENT

EXPO

• Use the space below to record the speakers you listed as being able to attend an Expo.

CAFÉ

- Use the sample student data to select three career speakers.
- Explain why you think the speakers would be a good fit for these students.

| SERVICE | ACTIVITY | NOTES |
|-------------|--|-------|
| CAREER EXPO | List out community partners that you believe could attend a Career Expo. | |
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| CAREER CAFÉ | Using the student data, what speakers did you choose and why? | |
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College2Career Forum

- Using the table below, select **ONE** example location for your students to visit based on the community partners you have identified throughout the first two mentoring services and your Appointment Clock chart.
- Fill out each section under the NEED and list any action items that will need to be completed and stakeholders who will need to be involved for each step.

| NEED | ACTION ITEMS | STAKEHOLDER(S) |
|--|--------------|----------------|
| Step 1: Determine the PSI/Business Name: Career Cluster(s): Location: | | |
| Step 2: Date and Time Date: Arrival Time: Departure Time: | | |
| Step 3: Logistics Number of Students: Number of Chaperones: Number of Buses: Lunch Location: | | |

Why did you pick this location to host a College2Career Forum:

Expected Learning Outcomes:

