BOOTH MATERIALS

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# VOLUNTEERS: ORIENTATION

**Responsibilities:**

* Ask students if they would like to attend college or career tech.
* Give each student a ledger with their PSI and yearly financial aid award letter, attached to a clipboard, for the game.
* Be sure to explain the differences between the ledgers (such as PSI = post-secondary institution, accommodations, how to calculate their balance, etc.).
* Students must also complete all of the To-Do Lists.
* Have each student write their name on the page and mark their name off the attendance sheet.

**Materials:**

* Orientation banner
* Award Letters and Ledgers (copies for all students)
* Clipboards for all students
* Attendance sheets

# 

# VOLUNTEERS: FINANCIAL AID AND BURSAR

**Responsibilities:**

* Display the Scholarship Flyer and encourage students to apply for a scholarship using the link or QR code on the flyer.
* A laptop or iPad will be needed at this booth to complete scholarship applications using Google Forms. Be sure to clear history at the end of the game.
* If a student approaches the booth with a Chance Card regarding a scholarship award, use the chart below to tell them how much money they have received and instruct them to add it to their ledger.

**Materials:**

* Financial Aid and Bursar poster 11x17
* Financial Aid and Bursar banner
* Scholarship Flyer
* iPad or Laptop
* Calculator (optional)

|  |  |
| --- | --- |
| **Scholarship** | **Award** |
| Car Fund Scholarship | $500 |
| High School Graduate Grant | $5,000 |
| Study Abroad Scholarship | $100 |
| Tribal Scholarship | Tribe will provide a laptop (send to technology) |
| TRIO Scholarship | $500 |
| Veteran Scholarship | $1,000 |

# VOLUNTEERS: CHANCE BOOTH

**Responsibilities:**

* Every 10 minutes, spin the 5-color wheel and call out the color from the wheel. (Note: If you do not have access to a wheel, you can draw slips of paper, ping pong balls, or use an online random generator.) Students with that color clipboard will return to the booth for a new Chance Card and record the results in their ledger. Make sure that all colors are called out at least once before the hour ends. Some students may get more than one Chance Card.
* Provide a Chance Card to each student.
* Have them add a “Chance” line on their ledger sheet and record what they earned or lost. There are blank lines to add any additional Chance Cards at the bottom of the ledger.
* Initial the box on the ledger sheet to show that students have visited your booth.
* Chance money can be put into students’ bursar accounts.

**Materials:**

* Chance Booth banner
* Chance cards
* Color Wheel or other color selection tool

# VOLUNTEERS: HOUSING AND RESIDENTIAL

**Responsibilities:**

* Display the housing options posters (8.5x11).
* Ask students if they plan to go to college or career tech. Follow up by asking if they plan to live in their own housing or with their parents.
* All students will come to your booth. If they plan to live with their parents, you can initial the box on the ledger sheet to show that they have visited and let them move on.
* You will need to set up an iPad or laptop at this booth to allow students to select a housing option.
* All college students planning to live on campus will need to select a Housing & Residential option using the Google Form at the booth. If the student plans to live with parents, tell them to put a 0 in the “Housing & Residential” ledger line.
* Housing rates are for a year and students will deduct the total amount from the budget.
* Inform Career Tech students that all apartments with more than one bedroom are priced for living with a roommate or two, depending on the number of rooms.
* If students return to your booth needing help with their budget, please work with them and explain any changes they may need to make.
* Clear the Google Form responses at the end of each hour.

**Materials:**

* Housing and Residential Posters 11x17 (College and Career Tech)
* Housing and Residential Posters 8.5x11 (College and Career Tech)
* Housing and Residential Banner
* Housing Flyer
* iPad or laptop
* Calculator (optional)

**HOUSING**

|  |  |  |
| --- | --- | --- |
| **College Housing** | **Size** | **Price**  (All Bills Paid) |
| **Hughes-Ray Hall** | Approx. 500 sq. feet | $5,000/year |
| **Buxton-Knight Commons** | Approx. 900 sq. feet | $7,200/year |
| **Dozier-Rivas Suites** | Approx. 1,200 sq. feet | $9,200/year |
| **Career Tech Housing** | **Size** | **Price** (All Bills Paid) |
| **Apartment A** | 1 bedroom | $710/Month  **\*$8,520/year total** |
| **Apartment B** | 2 bedroom, 1 bath | $820/Month  $9,840/year total **\*$4,920/resident/year** |
| **Apartment C** | 2 bedroom, 2 bath | $925/Month  $11,100/year total **\*$5,550/resident/year** |
| **Apartment D** | 3 bedroom, 2 bath | $1,100/Month  $13,200/year total  **\*$4,400/resident/year** |

*\*Students list this amount on their ledger because they are only paying their portion of the rent.*

*\*\*Students can choose to live at home with their family for free*

# VOLUNTEERS: BOOKSTORE AND LIBRARY

**Responsibilities:**

* Display copies of the Bookstore poster (8.5x11) at your booth.
* All college students must make book purchases based on their class schedule. Career tech students have book costs included in their tuition and do not need to purchase books.
* Have students record the total cost on the “Bookstore/Library” line.
* Students will also create their class schedule. Have a laptop or a couple of laptops with tabs open where students can complete the enrollment activities which are available at these links:
  + History: <https://k20center.ou.edu/h5p/class-schedule-card-sort-history/>
  + Math: <https://k20center.ou.edu/h5p/class-schedule-card-sort-math/>
  + Accounting: <https://k20center.ou.edu/h5p/class-schedule-card-sort-accounting/>
  + Biology: <https://k20center.ou.edu/h5p/class-schedule-card-sort-biology/>
  + CareerTech: <https://k20center.ou.edu/h5p/class-schedules-career-tech/>
* Students may also scan the QR code for their degree/career path on the Class Schedule flyer.
* All students must enroll in classes at your booth. A chance card will invite some to alter their schedule according to a part-time job. Be prepared to discuss what students can think about while building their schedules.
* Initial the box on the ledger sheet to show that students visited your booth.
* Remind students that they can return to sell their books back at the end of the year (after they have visited all booths). If students return to sell their books, give them 20% of whatever they originally paid.
* If students return needing to adjust their budget, please work with them.
* Remind students that they can get library cards that give them access to check out books at the library (not all of their course books may be available). Remind them that they may be able to check out technology at the library (laptops, calculators, etc.)
* Remind students that they can reserve a study room at the library and buy a school t-shirt (use the t-shirt photo prop for a picture).

**Materials:**

* Bookstore and Library poster 11x17
* Bookstore and Library poster 8.5x11
* Bookstore and Library banner
* College Class Schedules and Book List flyer
* Class Schedule Flyer
* iPads or Laptops
* T-shirt photo prop
* Degree Sheets (optional)

# BOOKSTORE AND LIBRARY

|  |  |  |  |
| --- | --- | --- | --- |
| **Bookstore**  **Course** | **New** | **Used** | **Rent** |
| **Comp 1010** | $60 | $30 | $15 |
| **Comp 1210** | $70 | $35 | $17 |
| **Chem 1010** | $333 | $97 | $44 |
| **Psych 1100** | $219 | $45 | $50 |
| **Gov 1100** | $289 | $141 | $50 |
| **Math 1001** | $273 | $77 | $29 |
| **Hist 1020** | $231 | $120 | $50 |
| **Acct 1010** | $142 | $96 | $51 |
| **Phil 1200** | $129 | $97 | $45 |
| **Span 0239** | $73 | $56 | $29 |
| **Musc 1070** | $125 | $46 | $24 |
| **Bio 1010** | $289 | $90 | $50 |
| **Bus 1100** | $125 | $80 | $49 |
| **PS 1001** | $105 | $69 | $35 |

# VOLUNTEERS: PARKING PERMITS

**Responsibilities:**

* Display copies of the Parking Permits poster (8.5x11) at your booth.
* Have students add a “Parking” line on their ledger sheet. (If students don’t have a vehicle, they don’t have to pay for a parking permit.) Have them record the cost on the “Parking” line.
* Initial the box on the ledger sheet to show that students have visited your booth.
* If students return to your booth needing to adjust their budget, please work with them and explain any changes they can make.
* If students return to your booth with a Chance Card stating they received a parking ticket, have them deduct the correct amount from their ledger.

**Materials:**

* Parking Permits poster 11x17
* Parking Permits poster 8.5x11
* Parking Permits banner
* Parking Tickets Flyer
* Calculator (optional)

# PARKING PERMITS

|  |  |
| --- | --- |
| **Type of Permit** | **Cost for 12 months** |
| **Resident Housing Student Permit** | $195 |
| **Commuter Student Permit** | $350 |
| **Motorcycle Student Permit** | $90 |

|  |  |
| --- | --- |
| **Parking Penalties** | **Cost** |
| **Replace Lost Permit** | $75 |
| **1st Violation** | $25 |
| **2nd Violation** | $50 |
| **3rd Violation** | $75 |

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# VOLUNTEERS: SPORTS PACKAGE

**Responsibilities:**

* Display copies of the Sports Packages poster (8.5x11) at your booth.
* Only students who wish to attend games need to purchase a Sports Package.
* Have students who wish to attend games enter a “Sports Package” line on their ledger sheet and record the cost.
* Initial the box on the ledger sheet for all students to show that they have visited your booth.
* If students return to your booth and need to adjust their budgets, please work with them and explain any changes they can make.

**Materials:**

* Sports Package poster 11x17
* Sports Package poster 8.5x11
* Sports Package banner

# SPORTS PACKAGE

|  |  |
| --- | --- |
| **Package Options** | **Cost** |
| **Package A: All Sports Pass**   * All 7 home football games * All home men’s basketball games * Admittance to all men’s and women’s home games/matches for ALL sports | $750 |
| **Package B: Football+ Pass**   * All 7 home football games * Admittance to all men’s and women’s home games/matches for ALL sports EXCEPT men’s basketball | $550 |
| **Package C: Basketball+ Pass**   * All home men’s basketball games * Admittance to all men’s and women’s home games/matches for ALL sports EXCEPT football | $400 |

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# VOLUNTEERS: TECHNOLOGY

**Responsibilities:**

* Display copies of the Technology poster (8.5x11) at your booth.
* Purchasing technology through the university is optional.
* Have students add a “Technology” line on their ledger sheet.
* Based on their budget and preferences, they can choose between the four models of laptops available.
* Have students record the cost on the “Technology” line of their ledger sheet.
* Initial the box on the ledger sheet to show that students have visited your booth.
* If students return to your booth needing to adjust their budget, please work with them and explain any changes they can make.

**Materials:**

* Technology poster 11x17
* Technology poster 8.5x11
* Technology banner

# TECHNOLOGY

|  |  |
| --- | --- |
| **Laptop Model** | **Cost** |
| **13” Dell XPS 13**   * 13.4-inch Infinity display (non-touch) * 14th Generation Intel Core i5 5200U Processor * 8GB Random Access Memory (RAM) * 128GB Solid State Drive * Internal US/English Backlit Keyboard * 3 Year Parts and Labor Warranty * Battery 1 year Warranty * 3 Year Accidental Damage Protection * MS Windows 11 | $1400 |
| **14” MacBook Pro with Retna**   * 14-inch display * Intel Dual Core i5 2.4GHz * 8GB Random Access Memory (RAM) * 256GB Solid State Drive * 3 Year Apple Care Protection Plan * No Accidental Damage Protection | $1600 |
| **11” MacBook Air**   * 11.6-inch (diagonal) LED-backlit glossy widescreen display * 4GB Random Access Memory(RAM) * 128GB PC-based flash storage * 1.4GHz dual-core Intel Core i5 (Turbo Boost up to 2.7GHz) with 3MB shared L3 cache | $1100 |
| **12” Samsung Chromebook Pro**   * 3:2 format enhanced for web * Up to 9 hours of battery life | $329 |

# VOLUNTEERS: LOANS PROGRAM AND PART TIME WORK

**Responsibilities:**

* Display copies of the Loans Program and Part Time Work posters (8.5x11) at your booth.
* Loans and/or part time work are optional.
* If a student is applying for a loan, have them add a “Loans” line on their ledger sheet and record the amount they will be borrowing.
* If a student would like to take on a part time job, ask them how many weeks they would like to work for (up to 52). Have them add the number of weeks to their ledger on a new line titled “Part time work”, and have them calculate how much money to add to their ledger.
* College students may choose either on-campus or off-campus jobs. Career Tech students must choose an off-campus job.
* Initial the box on the ledger sheet to show that students have visited your booth.
* If students return needing to make changes to their budget, please work with them and explain any changes they can make.

**Materials:**

* Loans Program poster 11x17
* Loans Program poster 8.5x11
* Part Time Work poster 11x17
* Part Time Work poster 8.5x11
* Loans Program and Part Time Work banner
* Calculator (optional)

# LOANS PROGRAM

|  |  |
| --- | --- |
| **Loan Program** | **Annual Award** |
| **Subsidized Stafford Loan**  **Awarded on the basis of need**  The interest that accrues on this loan while a student is in school is subsidized (or paid) by the federal government. Typically, the government will subsidize the interest rate until the loan enters into repayment (to include the grace period of the loan). | **Up to $5,500/year** |
| **Unsubsidized Stafford Loan**  **Not awarded on the basis of need**  The student is responsible for the interest payments from the time the loan is  disbursed until it is paid in full. You have the option to pay the interest as  you continue to attend school or let the interest accumulate and be added to  the principal of your loan. This means that interest will “capitalize” and the  total amount you repay will be higher than if you paid the interest all along. | **Up to $4,000/year** |
| **Perkins Loan**  **Given to students with high need on first come, first served basis**  Funds are administered by the university. The interest rate is fixed for the life of the  loan at 5% and begins to accrue after a 9-month grace period. A borrower who has been attending at least half-time is entitled to an initial grace period of 9 consecutive months after dropping below half-time enrollment. A borrower must repay his or her loan, plus interest, within ten years. The Perkins loan funds are very limited and  awarded until funds are exhausted. | **Up to $5,500/year** |
| **College Access Loan**  N**on-need-based state loan programs**  Oklahoma‘s CAL is UCanGo2, an initiative of several state agencies. CAL  loans are considered another type of Alternative loan that is intended  to supplement traditional financial aid programs. The UCanGo2 office  encourages college applicants to consider their options for Federal and  State financial aid programs before applying for an alternative loan. |  |

# PART TIME WORK

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|  |  |  |
| --- | --- | --- |
| **ON-CAMPUS JOB** | **HOURLY WAGE** | **WEEKLY EARNINGS** |
| **Federal Work Study Student** | $10.00/hour | $100.00 |
| **Campus Coffee Shop Barista** | $7.25/hour | $72.50 |
| **Writing Tutor** | $13.00/hour | $130.00 |
| **Campus Custodian** | $9.00/hour | $90.00 |
| **Campus Bookstore Clerk** | $8.00/hour | $80.00 |

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|  |  |  |
| --- | --- | --- |
| **OFF-CAMPUS JOB** | **HOURLY WAGE** | **WEEKLY EARNINGS** |
| **Restaurant Hostess** | $13.00/hour | $130.00 |
| **Barista** | $14.50/hour | $145.00 |
| **Store Clerk** | $12.50/hour | $125.00 |
| **Car Wash Attendant** | $18.00/hour | $180.00 |
| **Library Aide** | $17.00/hour | $170.00 |

# VOLUNTEERS: STUDENT SERVICES

**Responsibilities:**

* Display flyers for diversity events, clubs, The Writing Center, and TRIO at your booth. These will be available for students who return when they receive a related chance card.
* Chance cards will send students back to your booth for services such as TRIO, clubs, and the Writing Center.
* If their chance card has a cost associated with it, have students add a “Student Services” line on their ledger sheet and record the amount.
* If a student asks about Disability Services or mentions an IEP or 504 Plan, let them review the Disability Services poster.
* If a student is joining a club or fraternity/sorority, have them write their choice on the “I Joined” sign and take a picture.
* Have willing students take a photo with the ID Photo Prop.

**Materials:**

* Student Services poster 11x17
* Student Services banner
* Diversity Flyer
* Clubs Flyers (college and career tech)
* I Joined Sign
* ID Photo Prop
* Writing Center Flyers
* TRIO Back to School Flyer
* TRIO Events Flyer

|  |  |
| --- | --- |
| **Services** | **Cost** |
| **Join Fraternity/Sorority** | $500/each |
| **Join a Club** | $10/each |
| **Take a Placement Test** | First Test Free  $25/each after first test |

* Disability Services Flyer

# VOLUNTEERS: HEALTH SERVICES

**Responsibilities:**

* Display copies of the Health Services poster (8.5x11) at your booth.
* All students will visit your booth to learn about student health insurance.
* Ask if they would like to purchase student health insurance.
* If so, have students add a “Health Services” line on their ledger sheet and write down the cost **$1,200/semester**.
* Initial the box on the ledger sheet to show that students have visited your booth.
* If students return needing to adjust their budget, please work with them and explain any changes they can make.

**Materials:**

* Health Services poster 11x17
* Health Services poster 8.5x11
* Health Services banner

# VOLUNTEERS: MEAL PLAN OPTIONS

**Responsibilities:**

* Display copies of the Meal Plan Options poster (8.5x11) at your booth.
* Students must purchase a meal plan at your booth.
* Have students add a “Meal Plan” line on their ledger sheet.
* Have students record the cost of their chosen plan on the “Meal Plan” line.
* Initial the box on the ledger sheet to indicate that students have visited your booth.
* If students return to your booth needing to adjust their budget, please work with them and explain any changes they can make.

**Materials:**

* Meal Plan Options posters 11x17 (College and Career Tech)
* Meal Plan Options posters 8.5x11(College and Career Tech)
* Meal Plan Options banner

|  |  |
| --- | --- |
| **Plan** | **Cost** |
| **Plan A**  Used at any on-campus dining or grocery option, with unlimited availability seven days a week. | $5,000/year |
| **Plan B**  Used at any on-campus dining, with unlimited availability seven days a week. | $4,200/year |
| **Plan C**  Used at any on-campus dining, unlimited availability Mon-Fri.. | $3,600/year |
| **Plan D**  15 meals/week at campus cafeteria (maximum $135/week = $2,160 per semester), available seven days a week. | $4,320/year |
| **Plan E**  10 meals/week at the campus cafeteria (maximum $100/week = $1,600 per semester), available five days a week (Mon-Fri). | $3,200/year |

|  |  |  |
| --- | --- | --- |
| **Food** | **Cost/Monthly** | **Cost/Yearly** |
| **Groceries Thrifty** | $350 | $4,200 |
| **Groceries Low Cost** | $500 | $6,000 |
| **Groceries Moderate** | $650 | $7,800 |
| **Groceries Gourmet** | $750 | $9,000 |
| **Fast Food** | $350 | $4,200 |

# 

# VOLUNTEERS: FINISH LINE

***Responsibilities:***

* Teachers will staff the Finish Line table at least 20 minutes before the end of the hour.
* Make sure all the boxes are initialed on students’ ledger sheets.
* After completion, direct students toward the waiting area, where they will have time to discuss, reflect, and celebrate.