Event Timeline

Reserve Location and Decide Time of Event	Create Promotional Materials	Advertise Event
Assignee:	Assignee:	Assignee:
Support:	Support:	Support:
Due Date:	Due Date:	Due Date:
Materials Needed:	Materials Needed:	Materials Needed:
Create List of Needed Resources	Gather and Make Decorations	Gather Any Additional Resources
Assignee:	Assignee:	Assignee:
Support:	Support:	Support:
Due Date:	Due Date:	Due Date:
Materials Needed:	Materials Needed:	Materials Needed:
Select Set-Up an Crew and Assignment		ct Day-of-Event — >
Assignee:	Assignee	::
Support:	Support:	
Due Date:	Due Date	e:
Materials Needed:	Materials	s Needed: