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| **Q & A Rubric** | | | | |
| Criteria | Exceeds | Meets | **Approaching** | **Needs Improvement** |
| Facts | Speaker’s facts went beyond answering Who, What, When, Where, How, and Why and show a technical understanding of the mode. | Speaker’s facts answer Who, What, When, Where, How, and Why and show an adequate understanding of their item. | Speaker can provide some facts and answer most questions about their item (Who, What, When, Where, How, and Why), but cannot answer all. | Speaker has little to no facts. Speaker cannot answer Who, What, When, Where, How, and Why. |
| Body Language, Facial Expressions, Eye Contact | Speaker appears comfortable and confident with their delivery. Posture is good. Speaker’s facial expressions matched their tone appropriately while using eye contact effectively. | Speaker appears comfortable; posture is good. Speaker’s facial expressions are relaxed. Eye contact is maintained consistently. | Speaker’s body language and facial expressions appear uneasy/nervous. Posture is decent. Speaker makes eye contact most of the time. | Speaker’s body language and facial expressions illustrate obvious discomfort. Posture is poor. Speaker makes little to no eye contact. |
| Voice/Fluency | Speaker is energetic and enthusiastic. Speaker speaks clearly with no verbal pauses. | Speaker speaks clearly and at appropriate volume. Speaker paces speech appropriately. | Speaker speaks clearly, but quickly with occasional pauses. | Speaker mumbles throughout AND/OR lacks projection AND/OR speaks robotically. |
| Adapted from:StudyLib. (n.d.). Assessment Criteria for Speeches. <https://studylib.net/doc/8890796/dr-lisa-rubric-from-information-packet> | | | | |

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