

ANCHOR CHART CHECKLIST

- **Title/Bio:** List the name of the department, the year it was created, and the name of the current secretary.
- **Roles and Responsibilities:** List the daily functions and responsibilities of the department.
- **Current Initiatives:** List three current initiatives of the department.
- **Real-World Connections:** List three ways the department impacts your everyday life.
- **Historical Timeline:** Include a timeline featuring five major decisions, regulations and/or impacts from this department.
- **Visual Representation:** Include an image or seal to represent this department.
- **Formatting:** Ensure your Anchor Chart is neat, organized, and uses your own voice.

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