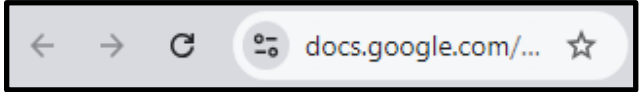
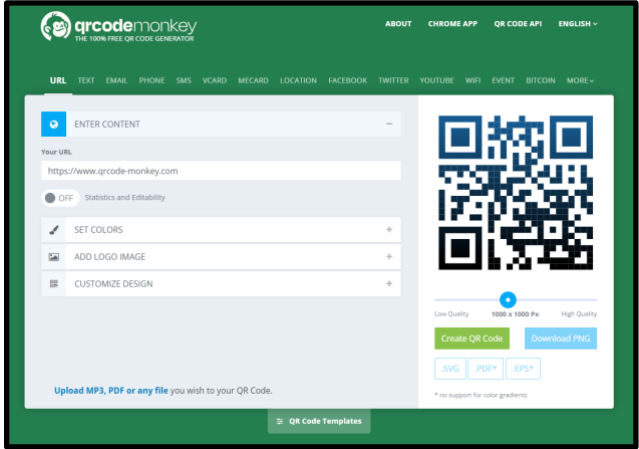
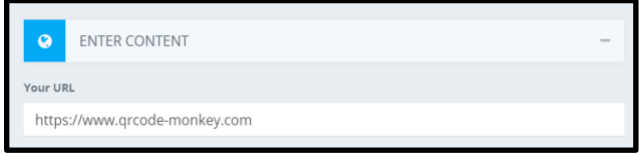
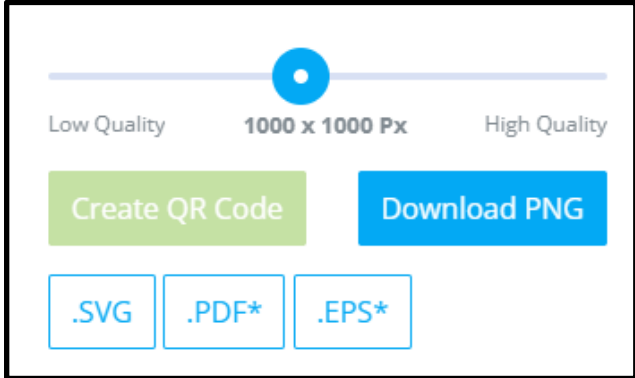
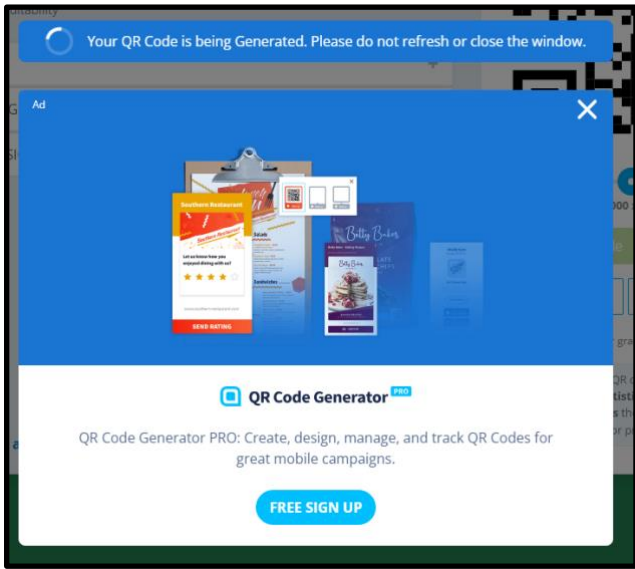


Creating a QR Code

Purpose: This job aid is designed to walk you through creating a QR code. While there are other ways to create a QR code, this guide is designed with [QR Code Monkey](#) in mind.

Creating a QR Code	
<p>1. Copy the link you wish to convert into a QR code.</p>	 <p>A. Generally, you can find the link in the address bar. B. Sometimes, you need to find a special link. On Google files, for instance, you select File and Share to find a shareable link.</p>
<p>2. Next, go to qrcode-monkey.com.</p>	 <p>The screenshot shows the qrcode-monkey.com website. It has a green header with the logo and navigation links. Below the header is a menu with options like URL, TEXT, EMAIL, PHONE, SMS, VCARD, MECARD, LOCATION, FACEBOOK, TWITTER, YOUTUBE, WIFI, EVENT, BITCOIN, and MORE. The main content area has a form titled 'ENTER CONTENT' with a 'Your URL' field containing 'https://www.qrcode-monkey.com'. There are also options for 'Statistics and Editability', 'SET COLORS', 'ADD LOGO IMAGE', and 'CUSTOMIZE DESIGN'. On the right, there is a QR code and a 'Create QR Code' button. Below the QR code, there are options for 'Download PNG', 'SVG', 'JPG', and 'EPS'. At the bottom, there is a link to 'QR Code Templates'.</p>
<p>3. Paste your link in the <i>Your URL</i> field under Enter Content.</p>	 <p>The screenshot shows a close-up of the 'Your URL' field in the 'ENTER CONTENT' form. The field contains the text 'https://www.qrcode-monkey.com'.</p>

<p>4. Click the <i>Create QR Code</i> button, then click the <i>Download PNG</i> button.</p>	
<p>6. Your window will momentarily pause to generate your QR code, then automatically copy it into the Downloads folder.</p>	
<p>7. Your file should now be ready to use.</p>	