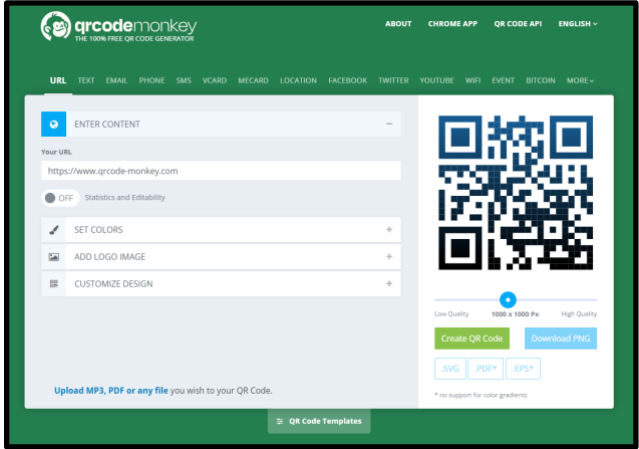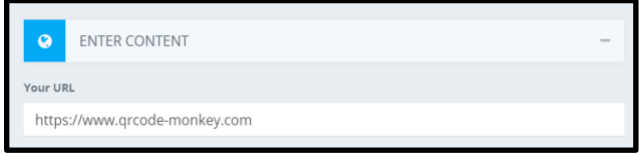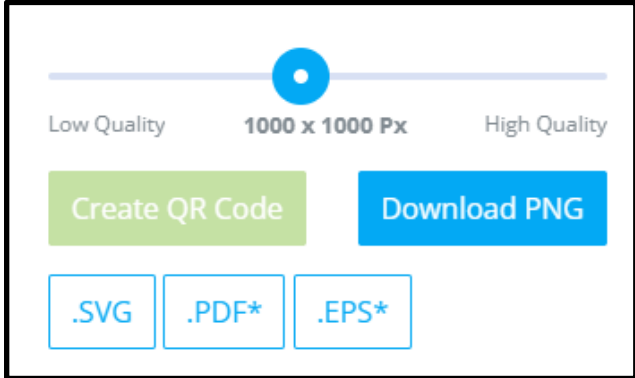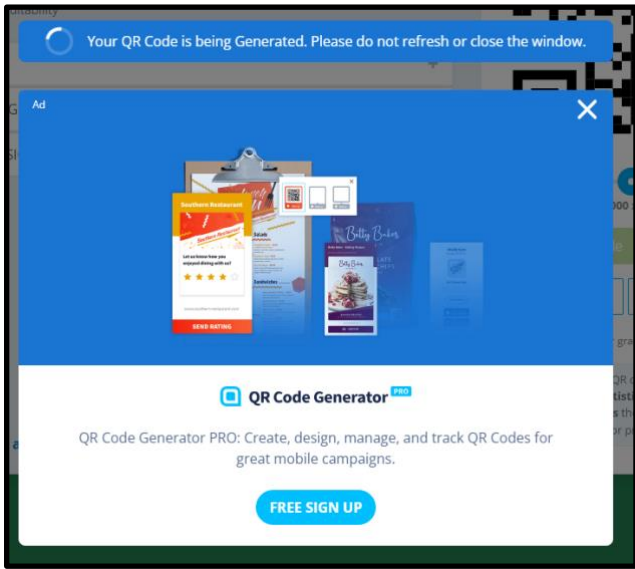# Creating a QR Code

Purpose: This job aid is designed to walk you through creating a QR code. While there are other ways to create a QR code, this guide is designed with QR Code Monkey in mind.

Creating a QR Code	
1. Copy the link you wish to convert into a QR code.	 A. Generally, you can find the link in the address bar. B. Sometimes, you need to find a special link. On Google files, for instance, you select **File** and **Share** to find a shareable link.
2. Next, go to qrcode-monkey.com.	
3. Paste your link in the *Your URL* field under **Enter Content.**	

4. Click the *Create QR Code* button, then click the *Download PNG* button.	
6. Your window will momentarily pause to generate your QR code, then automatically copy it into the Downloads folder.	
7. Your file should now be ready to use.	