

SMART Goal: Create at least one action that contributes to a _____ during the 20__-20__ school year.

| ACTION STEP | RESPONSIBILITIES | TIMELINE | RESOURCES | POTENTIAL BARRIERS |
|---|--|--|--|--|
| Step 1: Students incentive program initiated for students who don't have any unexcused absences each moth. | <u>Suzie Q</u> – working with local companies for incentive donations <u>Attendance Advocate</u> – check attendance reports monthly and award students | By October 1 | Incentives – gift cards, clothing, electronics, etc. | Money Only having on person tracking attendance |
| Step 2: Advertise incentive program to students to create excitement | <u>Link Leaders</u> – Create posters (Pending Link Crew Coordinator approval) <u>Parent Liaison</u> – Daily announcements and schedule Robo-calls to notify parents | Sept. 29th – start making announcements and hang posters | Paper, paint/paint brushes or marker, tape | Link Crew leader won't have time Parent Liaison needs to be out of office |
| Step 3: | | | | |
| Step 4: | | | | |
| Step 5: | | | | |
| Step 6: | | | | |

EVIDENCE OF SUCCESS: Attendance will increase.

EVALUATION PROCESS: At the end of the first semester, we will evaluate attendance and make adjustments as necessary.