**FALL AND SPRING LEAD TEACHER PROCESS**

| **Description** | **Actions Required** | **Steps** |
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| **Professional Development 1:**A stipend of $50 to be paid for debriefing after a GEAR UP professional development activity, attending a reflection session or PLC at your school and submitting student roster of mentored teacher | * Attend and debrief one professional development activity
* Observe one reflection or PLC session at your school site following the professional development activity
* Submit Student Roster of Mentored Teacher
 | 1. LEAD: Educator (formal meeting)
2. ACTUAL PD SCHEDULED
3. LEAD: Educator (debrief)
4. Partner Collaboration: Educator
5. Student Services: Implementation of Professional Development Learning Activity
6. PD: SCORE reflection
7. \*LEAD: PD CYCLE
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| **Professional Development 2:**A stipend of $150 to be paid for planning, scheduling, promoting, co-facilitating, and debriefing after GEAR UP professional development activity,leading a reflection session and submitting student roster of mentee | * Schedule, promote, co-plan, and **co-facilitate** a professional development activity, including debrief
* Facilitate reflection sessions or PLCs following the professional development activity
* Submit Student Roster of Mentee
 | 1. LEAD: Educator (planning)
2. LEAD: Educator (formal meeting)
3. ACTUAL PD SCHEDULED
4. LEAD: Educator (debrief)
5. Partner Collaboration: Educator
6. Student Services: Implementation of Professional Development Learning Activity
7. PD: SCORE reflection
8. \*LEAD: PD CYCLE
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| **Professional Development 3:**A stipend of $175 to be paid for planning, scheduling, promoting, facilitating, and debriefing after GEAR UP professional development activity, leading a reflection session and submitting student roster of mentee. | * Schedule, promote, co-plan, and **facilitate** a professional development activity, including debrief
* Facilitate reflection sessions or PLCs following the professional development sessions
* Submit Student Roster of Mentee
 | 1. LEAD: Educator (planning)
2. LEAD: Educator (formal meeting)
3. ACTUAL PD SCHEDULED
4. LEAD: Educator (debrief)
5. Partner Collaboration: Educator
6. Student Services: Implementation of Professional Development Learning Activity
7. PD: SCORE reflection
8. \*LEAD: PD CYCLE
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| **Professional Development 4:**A stipend of $175 to be paid for planning, scheduling, promoting, facilitating, and debriefing after GEAR UP professional development activity,leading a reflection session, and submitting student roster of mentee. | * Schedule, promote, co-plan, and **facilitate** a professional development activity, including debrief
* Facilitate reflection sessions or PLCs following the professional development sessions
* Submit Student Roster of Mentee
 | 1. LEAD: Educator (planning)
2. LEAD: Educator (formal meeting)
3. ACTUAL PD SCHEDULED
4. LEAD: Educator (debrief)
5. Partner Collaboration: Educator
6. Student Services: Implementation of Professional Development Learning Activity
7. PD: SCORE reflection
8. \*LEAD: PD CYCLE
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