BEST PRACTICES FOR USING AI TECHNOLOGY

**Bias and Accuracy**

AI might occasionally produce biased or incorrect content. Always double-check before sharing with students.

**80–20 Approach**

Use AI for initial work, but make sure to add your final touch, review for bias and accuracy, and contextualize appropriately for the last 20%.

**Your Judgment Matters**

See AI-generated content as a starting point, not a final solution. Always adhere to your school's guidelines.

**Know the Limits**

Most LLM AI knowledge stops in 2021, so be aware when dealing with recent topics.

**Protect Privacy**

Don't include personal student details like names or addresses. Treat using AI the same as posting on the internet.

*Resource:  
Open AI. (2024). Chat GPT (Mar 14 version). [Large language model]* [*https://chat.openai.com/chat*](https://chat.openai.com/chat)