

# PRE-PLANNING AND GOAL SETTING MEETING

When could you potentially facilitate a PD session?

Date	Time	Length

Who will attend?

What are the goals of this PD?

Potential Topics


What are your goals for yourself in the presentation of this PD?



## PD Structure Plan—Whole School Objective

### School Objective Needs Assessment

- Sent out to teachers via Google survey with PD options
- Topics shared with teachers early
- Supported and discussed by administration
- Empower teachers with opportunities through voice and choice

### Formal PD

- Built with teacher partners
- Engage prior knowledge
- Introduce concept
- Share research
- Check understanding

### Reflection

- During PLCs
- View student work & data
- Strategy, Celebrations, Obstacles, Refinements, Extra Notes (SCORE)
- Provide and Analyze feedback
- Ask: Where do we go from here?

### Collaborative Work Session

- During PLCs or informal conversations
- Brainstorm ideas
- Apply knowledge/ideas to content with specialist
- Offer modeling/co-teach/technology integration
- Action research

#### Works Referenced

- Bernhardt, P. E. (2015). 21st Century Learning: Professional Development in Practice. *The Qualitative Report*, 20(1), 1–19.
- Grossman, R., & Salas, E. (2011). The transfer of training: what really matters. *International Journal of Training and Development*, 15(2), 103–120.
- Gulamhussein, A. (2013). Teaching the teachers: Effective professional development in an era of high stakes accountability. *Center for Public Education*.