

- 1. Go to tinyurl.com/SFSSheets
- 2. Make a copy of the "Campus Visit" Spreadsheet
- 3. Sort the information by teacher
- 4. Fill one of the columns with a color
- 5. Select Column E and create a graph
- 6. Copy all the students of a particular teacher and add them to a second sheet in the same file and rename the sheet
- 7. Find the average age



