

## Power Up: ACT Prep Fidelity Checklist

**Step One:** Find the Power Up: ACT Prep collection on LEARN, bookmark it and add it to your Bookmarks Bar. For directions on bookmarking, watch this [video](#).

- [English Collection](#)
- [Math Collection](#)
- [Reading Collection](#)
- [Science Collection](#)

**Step Two:** Open the week's LEARN lesson and read the narrative on LEARN while also following along with the presentation slides.

**Step Three:** Make copies of the handouts needed for that lesson.

**Step Four:** Open the presentation slides and review it. If you have any questions, read the LEARN narrative explanations.

**Step Five:** Implement the lesson.

**Step Six:** Enter attendance in TREK for each ACT activity that you deliver. To do this, go to [trek.k20center.ou.edu](http://trek.k20center.ou.edu), sign-in, and record your attendance for that day.

**Step Seven:** Complete an Activity Reflection. This can just be a few sentences that describe your perception of how the activity went. You can provide notes on the activity design and organization in LEARN and/or of how your students received and engaged with the activity.

### Support

This [video](#) walks through **creating a class roster in TREK**. You only need to do this once for each class of students you deliver the ACT prep curriculum to. You can edit the list of students if it changes through the weeks.

This [video](#) walks through how to schedule your ACT activity, **enter attendance, and add a reflection in TREK**.