**Power Up: ACT Prep**

**Kick-off Planning Guide**

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| **Recruit staff to implement the curriculum**School Leader \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_School Action Plan Point of Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_English Teacher/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mathematics Teacher/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Science Teacher/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Social Studies Teacher/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_School Counselor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Preparation*** Identify time and location for a general staff overview to introduce the Power UP: ACT Prep | Overview
	+ **Scheduled \_\_\_\_\_\_\_\_\_\_\_\_\_**
	+ **Administered**
* Identify time and location for the Power Up: ACT Prep | Implementation professional learning experience for participating subtest instructors.
	+ **Scheduled \_\_\_\_\_\_\_\_\_\_\_\_\_**
	+ **Administered**
 | **Collect & Analyze Data*** Schedule the **PreACT/ACT** **Pretest** [Optional: School might use a state-funded PreACT (10th grade) assessment].
	+ **Scheduled \_\_\_\_\_\_\_\_\_\_\_\_\_**
	+ **Administered**
* Schedule the **PreACT/ACT PostTest** [Optional: School might use a state-funded ACT (11th grade) assessment].
	+ **Scheduled \_\_\_\_\_\_\_\_\_\_\_\_\_**
	+ **Administered**
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| **Start** Identify when to start implementing the Power UP: ACT Prep curriculum.**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |