SAY IT RIGHT, GET IT RIGHT TAG & RATE

# CHOSEN PROMPT

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# TAG REFLECTION

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| --- | --- | --- |
| **T**  **Tell** us something that worked well. | **A**  **Ask** what can be improved. | **G**  **Give** a suggestion for revising the prompt. |
|  |  |  |

# RATE

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| --- | --- | --- | --- |
| **Criteria** | **1 – Not at all** | **2 – Somewhat** | **3 – Extremely** |
| **Relevance to Scenario** |  |  |  |
| **Alignment to Prompt** |  |  |  |
| **Clarity of Information** |  |  |  |
| **Usefulness to Educator** |  |  |  |

# PARTS

|  |  |
| --- | --- |
| **Persona:**  Identify your role. |  |
| **Aim:**  State your objective. |  |
| **Recipients:**  Specify the audience. |  |
| **Theme:**  Describe the style, tone, and any related parameters. |  |
| **Structure:**  Note the desired format of the output. |  |