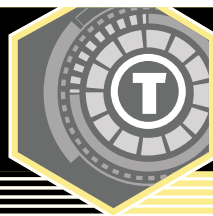


**TECH  
TOOLS**

### **Post-It®**

Post-it® is an iPad or iPhone app that uses the simplicity of Post-it® notes in a digital form.

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## POST-IT®

### Summary

Create a new Post-it® in the app or scan your paper Post-it® notes. With this app, capture your ideas and organize the Post-it® notes into boards. Share your notes to collaborate with others.

### Procedure

1. Select the "Capture" button to take a picture of one or many Post-it® notes.
  1. Press and hold the camera icon for about two seconds to scan paper Post-it® notes.
  2. Choose "Create Board" if you are satisfied with the scan.
2. Select the "Create" button to add a digital Post-it® Note.
  1. Select the color of the Post-it® by touching the Post-it® icon in the bottom left.
  2. Draw or type on the Post-it®.
  3. Select "Add" to add the digital Post-it® to an existing board.
3. Touch the back arrow to go back to the main screen where you can view all your boards.
4. Touch and hold a board to open the board menu that will allow you to combine, copy, export, or delete boards.

Post-it®. (n.d.). 3M Company. <https://apps.apple.com/us/app/id920127738>